



INTERNAL ADVERTISEMENT OF VACANCY CIRCULAR 09/ 2022

METROBUS SEEKS TO FILL THE FOLLOWING FINANCE – SUPPLY CHAIN MANAGEMENT DIVISION PERMANENT POSITION, NAMELY:

Position Number : 01/09
Position Name : Officer Demand and Acquisition
Salary : Salary grade C5
Employment status : Permanent

Purpose: Evaluating bids and quotations, sourcing goods and services, negotiating prices, and ensuring that approved procurement are cost-effective and provide support and advice to the bid committees.

Qualifications and Experience:

- Matric (Grade 12), plus three (03) year Diploma/Degree in Supply Chain Management / Logistics / Purchasing / Finance or Business Management
- Minimum 4 years' experience in Supply Chain Management environment.
- Candidate should have depth knowledge in SCM related prescripts.
- Supervisory experience will serve as an added advantage.

Key Performance Areas:

- Demand management and planning.
- Acquisition Management.
- Contract Management and Bid Committees.
- Administration and support

LOCATION: METROBUS HEAD OFFICE

Application documents and CVs should be sent to e-mail:

Recruitment@mbus.joburg.org.za

Alternatively, hand-deliver your application documents for the attention of:

Ms Briggett Mavuso

1 Raikes Street



Braamfontein, Johannesburg

Hand delivered application should be deposited at the Recruitment Box at reception.

Enquiries: Briggett Mavuso

Cell: 083 702 4251

Email: BMavuso@mbus.joburg.org.za (for enquiries only)

All applications must be accompanied by copies of identification document; driver's license (if applicable) and qualifications. Failure to comply with this requirement may result to immediate disqualification.

Closing date: 16 September 2022

Metrobus is an equal opportunity affirmative action employer. The company will prioritise employment of Women; Youth; People with disabilities and those that will help improve its Employment Equity profile.
